



NDSHRAB Professional Development Scholarship Reimbursement Form

2025



Name	Agency/Organization	
Address		
City	State	Zip
Telephone	Email	
Check Payable To		
Description of Training		
Date(s)		

Costs

	Cost	Internal Use Only (Amount Reimbursed)
Conference, Training, or Workshop Fee*		
Mileage # of miles: _____ X 70¢/mile		
Per Diem # of days: _____ X \$45 Breakfast: \$9, Lunch: \$14, Dinner: \$22 May be adjusted to reflect meals that were paid for with registration and first and last day of travel.		
Lodging* \$110+tax for in-state lodging		
Other Expenses* Airfare, taxi, etc. Please specify expense: _____ _____ _____		
Total Estimated Cost		

* Copies of receipts **must** be included to process reimbursement.

All Scholarship expenses will be reimbursed according to NDCC Chapter 44-08-04.

The Professional Development Scholarship Program is administered by the North Dakota State Historical Records Advisory Board (NDSHRAB) with funding made possible through the State Board Programming Grant through the National Historical Publications & Records Commission (NPRC).

Please submit the application by mail or email to the following:

Mail	Email
NDSHRAB Professional Development Scholarship Attn: Shane Molander 612 E Boulevard Avenue Bismarck, ND 58505	smolander@nd.gov